

Guidelines to obtain an OPG Security Clearance for the Darlington Nuclear Generating Station Project.



1. Contact Local 401 in order to get the security clearance paperwork sent to you via email.
2. Once the forms have been completed, you will need to contact Local 401 in order to book an appointment with a computer to complete the online portion of the screening.

THE CLEARANCE CAN ONLY BE DONE IN PERSON AT UA LOCAL 401 BY APPOINTMENT AS REQUIRED BY ONTARIO POWER GENERATION.

What to bring to the appointment:

1. Completed Paperwork
2. Valid Driver's license **or** Valid Passport
3. Canadian Birth Certificate **or** Permanent Resident Card **or** Canadian Citizenship Card
4. Trade License (Ontario College of Trades Card) (Red Seal)
5. Current Union Membership card **or** Letter in good standing from Union including initiation date.

Please make sure you have all 5 of the above prior to attending the appointment.

ALL ID'S MUST BE ORIGINALS... PHOTOCOPIES WILL NOT BE ACCEPTED

Appointments and inquiries can be made at Local 401 by calling 1-800-263-8027 or 905-623-1666.



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

*** Any Plumber or Steamfitter (Journeyman and Apprentices) from out of province (except Quebec) will require membership in the Ontario College of Trades in order to work in Ontario. Please follow the link below to apply for membership.

www.collegeoftrades.ca

Ontario College of Trades contact info:

Email: info@collegeoftrades.ca

Phone: 647-847-3000 or 1-855-299-0028

Ontario Power Generation Security Clearance

Helpful hints on filling out the clearance

IDENTIFICATIONS

- Make sure your driver's license is valid and will not expire within the next 2 months.
- Make sure your birth certificate is in good shape and all numbers are legible.

EMPLOYMENT

- If you have been a member of the Union for longer than 5 years, all you will need to put in the Employment section is the Local #, union hall address and business manager or business agent as supervisor. Do not put names of contractors while working for the union... The union is your sole employer from your date of initiation to present.
- If you have not been a member for 5 years and you were unemployed for a period of time prior to joining the union, you will just have to put that you were unemployed and provide your own home address and phone number and yourself as the supervisor.

EDUCATION

- Only need the dates of your last full time schooling. This includes trade school.

REFERENCES

- DO NOT PUT ANY FAMILY MEMBERS OR ANYONE RELATED TO YOU.

TRAVEL

- Fill this section out **ONLY** if you have left the country **LONGER THAN 15 days**.
- If you have left the country longer than 183 days you will be required to provide a Police Check from the country where you have been residing/visiting.

Steps

- a) Obtain current OPG clearance forms from UA Local 401 or your Union Hall.
- b) Complete forms.
- c) Call Local 401 to book an appointment for the computer. 1-800-263-8027 or 905-623-1666.
- d) Make sure you have all the proper ID's with you when you attend Local 401.
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 2. Valid Driver's license **or** Valid Passport
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